

**HOLDEN STREET NEIGHBOURHOOD HOUSE INC**

**ABN 15 398 624 647**

**SPECIAL PURPOSE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**HOLDEN STREET NEIGHBOURHOOD HOUSE INC**  
**ABN 15 398 624 647**

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**HOLDEN STREET NEIGHBOURHOOD HOUSE INC**  
**ABN 15 398 624 647**  
**COMMITTEE'S REPORT**

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Your committee members present the special purpose financial report on the entity for the financial year ended 30 June 2023.

**Committee of Governance Members**

The names of committee of governance members throughout the year and at the date of this report are:

Chairperson	Susan Quinn	From November 2022
Past Chairperson	Belinda Bravo	Resigned November 2022
Secretary	Lyn Pedersen	
Treasurer	Chris Weston	
General Member	Chris Opie	
General Member	Dominic Szeker	
General Member	Louise Fumberger	
General Member	Angela Bell	
Co-opted Member	Sarah McKenzie	Co-opted April 2023

**Principle Activities**

The principle activities of the entity during the financial year were:

Educational, recreational and skills based programs at low cost. The Association offers information and social support which endeavour to meet the needs of people of all ages, backgrounds, abilities and cultures.

Holden Street Neighbourhood House is a friendly, welcoming community space in the heart of North Fitzroy.

**Significant Changes**

No significant changes in the nature of the entity's activity occurred during the financial year.

**Operating Results**

The surplus for the year attributable to the entity amounted to \$2,250 (2022: \$62 - surplus).

**After Balance Date Events**

No matter has evolved since 30 June 2023 that has significantly affected, or may significantly affect:

- (a) the entity's operations in future financial years, or
- (b) the results of those operations in future financial years, or
- (c) the entity's state of affairs in future financial years.

Signed in accordance with a resolution of the Members of the Committee.

Chairperson

  
\_\_\_\_\_  
Susan Quinn

Treasurer

  
\_\_\_\_\_  
Chris Weston

Dated:

24/10/23

**HOLDEN STREET NEIGHBOURHOOD HOUSE INC**  
**ABN 15 398 624 647**  
**INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2023**

		2023 \$	2022 \$
<b>INCOME</b>			
<b>Grant Funding Income</b>			
<b>State</b>			
Operating	2	214,210	212,941
<b>Local</b>			
Operating	2	88,859	85,012
<b>Federal</b>		6,000	-
<b>Other</b>		3,896	-
		<u>312,765</u>	<u>297,953</u>
<b>Fundraising Income</b>			
Fundraising income		6,562	-
Gifts		3,742	2,614
		<u>10,304</u>	<u>2,614</u>
<b>Operating Income</b>			
House hire		21,725	13,999
All other programs		44,207	30,934
		<u>65,932</u>	<u>44,933</u>
<b>Other Income</b>			
Interest		1,836	18
Sundry Income		7,935	6,946
Gain on Sale - Non-current Assets		-	970
		<u>9,771</u>	<u>7,934</u>
<b>TOTAL INCOME</b>		<u>398,772</u>	<u>353,434</u>

The Income and Expenditure Statement is to be read in conjunction with the audit report and the notes to the financial statements.

**HOLDEN STREET NEIGHBOURHOOD HOUSE INC**  
**ABN 15 398 624 647**  
**INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2023**

	2023 \$	2022 \$
<b>EXPENDITURE</b>		
Advertising	3,969	3,692
Annual leave, sick leave, long service leave	9,026	9,597
Audit fees	2,370	2,376
Bank charges	160	140
Consultancy fees	500	3,710
Depreciation	11,242	3,906
Electricity, gas and water	2,590	1,997
Fundraising expenses	2,075	-
General expenses	1,358	73
Health and safety	34	1,187
Insurance	1,931	1,777
Loss on disposal of fixed assets	996	-
Office and computer expenses	5,890	7,424
Parking and travel	405	597
Portable Long Service Benefits Scheme Levy	1,500	2,420
Postage	169	290
Printing and stationery	5,662	6,879
Professional development	2,582	535
Program costs	50,171	40,583
Rent	354	338
Repairs and maintenance	13,295	13,129
Subscriptions and publications	2,222	2,465
Superannuation	25,677	22,318
Telephone	2,156	2,969
Volunteer and other employee costs	1,429	2,094
Wages	245,416	219,562
WorkCover	3,343	3,314
<b>TOTAL EXPENDITURE</b>	<b>396,522</b>	<b>353,372</b>
<b>NET SURPLUS/(DEFICIT) FOR THE YEAR</b>	<b>2,250</b>	<b>62</b>

**HOLDEN STREET NEIGHBOURHOOD HOUSE INC**  
**ABN 15 398 624 647**  
**STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2023**

	2020 \$	0 \$
<b>NET SURPLUS/(DEFICIT) FOR THE YEAR</b>	<b>2,250</b>	<b>62</b>
Total Comprehensive Income for the Year	-	-
<b>NET SURPLUS/(DEFICIT) ATTRIBUTABLE TO THE ASSOCIATION</b>	<b>2,250</b>	<b>62</b>

The Income and Expenditure Statement is to be read in conjunction with the audit report and the notes to the financial statements.

**HOLDEN STREET NEIGHBOURHOOD HOUSE INC**  
**ABN 15 398 624 647**  
**STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2023**

	2023 \$	2022 \$
<b>CURRENT ASSETS</b>		
Cash on hand	200	300
Cash on term deposits	130,000	-
Cash at bank	33,867	148,521
Accounts & other receivables	6,042	9,011
Prepayments	5,262	1,494
<b>TOTAL CURRENT ASSETS</b>	<b>175,371</b>	<b>159,326</b>
<b>NON-CURRENT ASSETS</b>		
Furniture and fittings	88,083	80,794
Less accumulated depreciation	(64,654)	(59,872)
	<u>23,429</u>	<u>20,922</u>
Furniture and fittings	24,411	24,411
Less accumulated depreciation	(1,526)	(305)
	<u>22,885</u>	<u>24,106</u>
<b>TOTAL NON-CURRENT ASSETS</b>	<b>46,314</b>	<b>45,028</b>
<b>TOTAL ASSETS</b>	<b>221,685</b>	<b>204,354</b>
<b>CURRENT LIABILITIES</b>		
Accounts payable and sundry accruals	5,769	8,375
GST payable	5,216	5,120
PAYG withholding tax payable	2,302	2,434
Other payables	17,697	17,450
Grants received in advance	56,794	48,343
Provision for annual leave	21,602	19,053
Provision for time in lieu	4,710	-
Provision for long service leave	4,586	3,199
<b>TOTAL CURRENT LIABILITIES</b>	<b>118,676</b>	<b>103,974</b>
<b>NON-CURRENT LIABILITIES</b>		
Provision for long service leave	2,738	2,359
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>2,738</b>	<b>2,359</b>
<b>TOTAL LIABILITIES</b>	<b>121,414</b>	<b>106,333</b>
<b>NET ASSETS</b>	<b>100,271</b>	<b>98,021</b>
<b>EQUITY</b>		
Accumulated members funds	100,271	98,021
	<b>100,271</b>	<b>98,021</b>

The Statement of Financial Position is to be read in conjunction with the audit report  
and the notes to the financial statements.

**HOLDEN STREET NEIGHBOURHOOD HOUSE INC**  
**ABN 15 398 624 647**  
**STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2023**

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	<b>Accumulated Members Funds \$</b>	<b>Total \$</b>
<b>Balance as at 1 July 2021</b>	<b>97,959</b>	<b>97,959</b>
Surplus/ (Deficit) attributable to the Association	62	62
<b>Balance as at 30 June 2022</b>	<b><u>98,021</u></b>	<b><u>98,021</u></b>
Surplus/ (Deficit) attributable to the Association	2,250	2,250
<b>Balance as at 30 June 2023</b>	<b><u>100,271</u></b>	<b><u>100,271</u></b>

The Statement of Changes In Equity is to be read in conjunction with the audit report  
and the notes to the financial statements.

**HOLDEN STREET NEIGHBOURHOOD HOUSE INC**  
**ABN 15 398 624 647**  
**STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2023**

	Note	2023 \$	2022 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from Government grant recurrent funding		321,216	305,726
Receipts from customers		87,140	61,046
Payments to suppliers and employees		(381,421)	(329,188)
Interest received		1,836	18
<b>Net cash generated from/(used in) operating activities</b>	(i)	<u><u>28,771</u></u>	<u><u>37,602</u></u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payments for property, plant and equipment		(13,525)	(27,731)
Proceeds on disposal of property, plant and equipment		-	-
<b>Net cash (used in)/provided by investing activities</b>		<u><u>(13,525)</u></u>	<u><u>(27,731)</u></u>
Net increase/(decrease) in cash held		15,246	9,871
Cash and cash equivalents at beginning of financial year		148,821	138,950
<b>Cash and cash equivalents at end of financial year</b>	(ii)	<u><u>164,067</u></u>	<u><u>148,821</u></u>

**HOLDEN STREET NEIGHBOURHOOD HOUSE INC**  
**ABN 15 398 624 647**  
**NOTES TO THE STATEMENTS OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2023**

	2023 \$	2022 \$
<b>Note (i). Net cash generated from/(used in) operating activities</b>		
Net surplus for the year	2,250	62
Non-cash flow item: depreciation	11,242	3,906
Non-cash flow item: loss on disposal of fixed assets	996	-
(Increase)/decrease in trade and other receivables	2,969	5,583
(Increase)/decrease in prepayments	(3,768)	1,335
Increase/(decrease) in trade and other payables	(2,394)	9,345
Increase/(decrease) in grants received in advance	8,451	7,773
Increase/(decrease) in income received in advance	-	-
Increase/(decrease) in provisions	9,025	9,598
	<u><u>28,771</u></u>	<u><u>37,602</u></u>
<b>Note (ii). Cash and cash equivalents at end of financial year</b>		
Cash on hand	200	300
Cash on term deposits	130,000	-
Cash at bank	33,867	148,521
	<u><u>164,067</u></u>	<u><u>148,821</u></u>

The Statement of Cash Flows is to be read in conjunction with the audit report and the notes to the financial statements.



**HOLDEN STREET NEIGHBOURHOOD HOUSE INC**  
**ABN 15 398 624 647**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023**

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**Note 1. Statement of Significant Accounting Policies**

This financial report includes the financial statements and notes of Holden Street Neighbourhood House Inc, an incorporated association, which is incorporated in Victoria under the Associations Incorporation Reform Act 2012.

**Basis of preparation**

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the *Australian Charities and Not for Profits Commission Act 2012* and the *Associations Incorporation Reform Act 2012*. The committee has determined that the association is not a reporting entity and also a not-for-profit association.

The financial report has been prepared on an accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following is a summary of the material accounting policies adopted by the association in the preparation of the special purpose financial report. The accounting policies have been consistently applied, unless otherwise stated.

**Accounting Policies**

**a. Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

**Property**

Freehold land and buildings are shown at their fair value based on periodic, but at least triennial, valuations by external independent valuers, less subsequent depreciation for buildings.

Increases in the carrying amount arising on revaluation of land and buildings are credited to a revaluation reserve in equity. Decreases that offset previous increases of the same classes of assets are charged against fair value reserves directly in equity; all other decreases are charged to the income statement. Each year the difference between depreciation based on the revalued carrying amount of the asset charged to the income statement and depreciation based on the asset's original cost is transferred from the revaluation reserve to retained earnings.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Freehold land and buildings that have been contributed at no cost, or for nominal cost are valued at the fair value of the asset at the date it is acquired.

**Plant and Equipment**

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the association and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

**Depreciation**

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets commencing from the time the asset is held ready for use.

The asset's residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement.

**HOLDEN STREET NEIGHBOURHOOD HOUSE INC**  
**ABN 15 398 624 647**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023**

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**Note 1. Statement of Significant Accounting Policies (continued)**

**b. Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

**c. Revenue**

Grants are recognised at fair value where there is reasonable assurance that the grant will be received and all grant conditions will be met. Grants relating to expense items are recognised as income over the periods necessary to match the grant to the costs they are compensating.

Grants received for specific programs are recognised as income only to the extent of work completed on those projects when the terms of the grants stipulate that any unexpended funds are to be returned to the sponsor if the program is not completed. In those circumstances the funds attributable to work still to be completed are carried forward as grants income deferred.

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from the sale of goods is recognised at the point of delivery as this corresponds to the transfer of significant risks and rewards of ownership of the goods and the cessation of all involvement in those goods.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers

All revenue is stated net of the amount of goods and services tax (GST).

**d. Income Tax**

By virtue of its aims as set out in the constitution, the Association qualifies as an organisation specifically exempt from income tax under Section 50-45 of the *Income Tax Assessment Act 1997*.

**e. Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Balance Sheet are shown inclusive of GST.

**f. Employment Entitlements**

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amount expected to be paid when the liability is settled. Contributions are made by the association to employee superannuation fund and are charged as expenses when incurred.

**g. Provisions**

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

**HOLDEN STREET NEIGHBOURHOOD HOUSE INC**  
**ABN 15 398 624 647**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023**

	2023	2022
	\$	\$
<b>Note 2. Grant Funding Income</b>		
<b>State</b>		
Operating		
Neighbourhood House Coordination Program	139,644	136,186
ACFE	53,896	46,764
Other	20,870	29,991
	<u>214,210</u>	<u>212,941</u>
<b>Local</b>		
Operating		
City of Yarra	75,411	72,752
Commonwealth Home Support Program	13,448	12,260
	<u>88,859</u>	<u>85,012</u>

**Note 3. Related Party Transactions**

The Committee Members act in an honorary capacity and are not paid for their services as Committee Members.

There were no transactions with related parties during the 2023 year.

**HOLDEN STREET NEIGHBOURHOOD HOUSE INC  
ABN 15 398 624 647  
STATEMENT BY MEMBERS OF THE COMMITTEE**

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The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee, the financial report as set out on pages 2 to 9, satisfy the requirements of the Australian Charities and Not-for-profits Commission Act 2012 and:

- 1 a. comply with Australian Accounting Standards applicable to the association; and  
b. give a true and fair view of the financial position of Holden Street Neighbourhood House Inc as at 30 June 2023 and its performance for the year ended on that date.
- 2 At the date of this statement, there are reasonable grounds to believe that Holden Street Neighbourhood House Inc will be able to pay its debts as and when they fall due.

This declaration is signed in accordance with subsection 60.15(2) of the Australian Charities and Not-for-profits Commission Regulation 2013.

Chairperson



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Susan Quinn

Treasurer



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Chris Weston

Dated:

24/10/2023

**HOLDEN STREET NEIGHBOURHOOD HOUSE INC**  
**ABN 15 398 624 647**  
**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS**

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**Opinion**

I have audited the accompanying financial report of Holden Street Neighbourhood House Inc (the Association), which comprises the statement of financial position as at 30 June 2023, and the income statement, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by the members of the

In my opinion, the financial report of the Association is in accordance with the *Australian Charities and Not for Profits Commission Act 2012* and the *Associations Incorporation Reform Act 2012*, including:

- i. giving a true and fair view of the Association's financial position as at 30 June 2023 and of its performance for the year ended; and
- ii. complying with Australian Accounting Standards as per Note 1, the Australian Charities and Not for Profits Commission Act 2012 and the

**Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. I am independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled our other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

**Emphasis of Matter - Basis of Accounting and Restriction on Distribution**

I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Holden Street Neighbourhood House Inc to meet the requirements of the *Australian Charities and Not for Profits Commission Act 2012* and the *Associations Incorporation Reform Act 2012*. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

**Responsibilities of Management and Those Charged with Governance for the Financial Report**

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the applicable legislation and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

**Auditor's Responsibilities for the Audit of the Financial Report**

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.

Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the responsible entities.

Conclude on the appropriateness of the responsible entities use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.

Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that I identify during my audit.

Name of Auditor: Frederik R. L. Eksteen

Address: Collins & Co Audit Pty Ltd  
127 Paisley Street  
Footscray VIC 3011

Date:

**HOLDEN STREET NEIGHBOURHOOD HOUSE INC  
ABN 15 398 624 647  
CERTIFICATE BY MEMBERS OF THE COMMITTEE**

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I, **Susan Quinn** and I, **Chris Weston** certify that:

- (a) We are members of the Committee of Governance of Holden Street Neighbourhood House Inc.
- (b) We attended the annual general meeting of the association held on 16 November 2023.
- (c) We are authorised by the attached resolution of the committee to sign this certificate.
- (d) This annual statement was submitted to the members of the association at its annual general meeting.

**Chairperson**



**Susan Quinn**

**Treasurer**



**Chris Weston**

**Dated this** *Sixteenth* **day of** *November,* *2023*